



*(This information is optional but required for programming the app "I am Responding")*

**Do you have any previous firefighting and or rescue experience? YES / NO**

**If yes, please fill out the information requested below. Please be sure to include copies of any training certificates you have received when turning in your application.**

**Fire Company / Department:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Please list any relevant training or experience you possess that you feel would be beneficial to the Brigade, eg: first aid, MFR, Level 1 FF, air brake certified, etc).**

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**Please list any special skills or abilities that you possess which you feel would be beneficial to the Brigade.**

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## **Education**

**College / University :** \_\_\_\_\_

**Degree/Diploma** \_\_\_\_\_

**Technical School** \_\_\_\_\_

**Degree/Diploma** \_\_\_\_\_

**High School** \_\_\_\_\_

**Highest Grade Completed:** \_\_\_\_\_

## **Employment**

*Please list past and present employers, starting with the most recent:*

**Company:** \_\_\_\_\_ **Years employed:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Years employed:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Years employed:** \_\_\_\_\_  
**Position:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_

### Personal References

*Please provide three character references we may contact (not former employers or relatives)*

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Occupation:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Occupation:** \_\_\_\_\_

### Contact Information in case of Emergency

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_

Onslow Belmont Fire Brigade offers opportunities for members to participate in Committees and activities apart from our regular trainings and meetings. Each Committee is specific to a particular function of the Brigade. Please indicate which, if any, of the following committees and/or activities might be of interest to you (optional):

- \_\_\_ **Building:** responsible for maintenance and repairs to the fire hall structure
- \_\_\_ **Training:** responsible to coordinate and arrange all training for the Brigade
- \_\_\_ **Clothing:** coordinates purchase of all Brigade clothing, bunker gear, helmets, etc
- \_\_\_ **Accountability:** emergency scene safety
- \_\_\_ **Fire Prevention:** promotes fire safety throughout the local community, schools, etc
- \_\_\_ **Secretary:** maintains records of Brigade meetings as well as correspondence and mailings
- \_\_\_ **Treasurer:** accountable for all Brigade funds, bank accounts, budget, etc
- \_\_\_ **Equipment:** responsible for maintenance of fire trucks and miscellaneous equipment in the fire hall
- \_\_\_ **Membership:** recruiting, anniversaries, and recommendations for new members
- \_\_\_ **Radios and Alarms:** this committee looks after all pagers, radios and communication equipment
- \_\_\_ **Steward:** organizes Brigade social activities and supplies food and beverages for major emergencies
- \_\_\_ **Sports:** the Brigade takes part in various sports activities throughout the Maritime Provinces, including: slow pitch, curling, darts, bowling, golf, washer toss, etc.
- \_\_\_ **Sick and Visiting:** provides cards, flowers and food baskets to members or family members with sickness or death in the family
- \_\_\_ **Publicity:** publishes Brigade newsletter, corresponds with radio, newspapers, etc
- \_\_\_ **Medical First Response:** maintains medical supplies and coordinates training. Liaison with EHS
- \_\_\_ **SCBA:** maintains air compressor and all equipment and records associated with our self contained breathing apparatus

## Statement of Understandings and Authorizations

I hereby apply for membership in Onslow Belmont Fire Brigade (the Brigade) and, if accepted for membership, I will comply with the constitution, bylaws, rules, standard operating guidelines, and the conduct expected of Brigade members. I authorize the Brigade to investigate the statements made in this application and I understand that an investigation of these statements may be made, including but not limited to, a criminal records check. I understand that omitting or falsifying information in this application or any subsequent interview connected with this application may result in denial of membership or expulsion from the Brigade.

I hereby authorize the Brigade to contact the persons, organizations and companies listed above for the purpose of obtaining reference information, including information contained in my personnel file. These persons are authorized to disclose such information.

Signature of Applicant: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent or Guardian Signature for Junior Applicants:** \_\_\_\_\_

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*Do not write below this line*

### Membership Committee Processing Record

Date application was received: \_\_\_\_\_

Date criminal record check was completed: \_\_\_\_\_

Date driver's abstract was completed: \_\_\_\_\_

Recommended for membership: **YES / NO.**

If **YES**, date of membership vote: \_\_\_\_\_

## **MANDATORY BACKGROUND CHECK INSTRUCTIONS:**

*Read all forms carefully and fully. Print clearly*

1. **Vulnerable Sector Check:**
  - i. Pick up a signed Vulnerable Sector Check request letter from a member of Onslow Belmont Fire Brigade.
  - ii. Go to the RCMP Colchester County Detachment at 283 Pictou Road, Bible Hill and request a Vulnerable Sector Check form. That form must be completed at the detachment and signed in front them. RCMP personnel will review and assist with questions.
  - iii. You will need two pieces of identification to complete the form. One must be a photo ID.
  - iv. The “Requesting Organization” is: Onslow Belmont Fire Brigade, 12355 Highway 2, Lower Onslow, Nova Scotia, B0M 1G0.
  - v. Leave the completed form with RCMP. They will do the background check and advise when it is completed (usually within one week).
  - vi. Once you pick up the form from RCMP, return it to the OBFB Chief or Deputy Chief.
  
2. **Child Abuse Register, Request for Search(Form A)**
  - i. The on-line form can be found by searching “Nova Scotia Child Abuse Registry” or at the following link: <https://beta.novascotia.ca/apply-child-abuse-register-search>
  - ii. Return this confirmation document to the Chief or Deputy Chief.

## **RETURNED VULNERABLE SECTOR CHECK**

If your Vulnerable Sector Check has come back as “**May or may not have a criminal conviction and / or a criminal matter(s) before the courts**”, you must provide the information requested in item one (1) below if you wish to continue with your membership process. Information from item two (2) may also be requested.

1. A written letter stating the following:
  - Charges that you were charged with;
  - What fines or jail time was served;
  - What dates these events took place;
  - What have you done to rectify the situation.

2. A record of Conviction - you must go to the RCMP and request a record of conviction. They will require you to submit your fingerprints (possible \$ charge for this) for verification. This process can take up to 3 months.

If you do have to proceed through the RCMP via fingerprints to obtain your record of conviction, you may forward a letter (item 1) also stating that you have gone through the process of obtaining your Record of Conviction and that this is in process.

Failure to supply the Onslow Belmont Fire Brigade with the above information within seven (7) calendar days may result in **denial of your application for membership in the Onslow Belmont Fire Brigade.**

If you have any questions, feel free to contact any member of Membership Committee or Senior Officer of the Brigade.

*Revised August 2024*