

Onslow Belmont Fire Brigade Application for Membership

No prior firefighting experience is required. All training and equipment will be provided.

Applications may be picked up or dropped off in person at the Fire Hall located at 12355 Highway 2, Lower Onslow. To make arrangements to drop off your application or to talk with a member, e-mail us at obfb@eastlink.ca or call the hall at 662-2555.

Once your completed application has been received, an interview will be scheduled with senior officers. After a satisfactory interview you must complete Consent for Release of Police Information and Child Abuse Registry Checks. You must also be able to pass a formal medical examination confirming you are in good health for the purpose of carrying out the duties and responsibilities of an active member. Once completed and returned, the Fire Chief, in consultation with senior officers and the Membership Committee will approve or deny your application. If approved, you must be present at the next regular monthly meeting, held the last Monday of each month at 7pm, to be accepted as a Probationary Member. After a six month probationary period, the full membership will vote at a regular monthly meeting to accept or deny you as a regular firefighter and full member of the Brigade.

Personal Information

Please print all requested information.

Name: _____
Surname Given Initial

Present Address: _____

How long have you lived at your present address? _____

Home Phone Number: _____ Work Phone # _____
Cell Phone Number: _____ e-mail Address: _____

Date of Birth: _____

Drivers License Master #: _____

Membership Type: ___ Active Member/Fire Fighter
 ___ Junior Member (16-17)
 ___ Support Member
 ___ Associate Member

Cell Phone Provider (Bell, Telus, Eastlink, Fido, etc): _____
(This information is optional but required for programming the app "I am Responding")

Do you have any previous firefighting and or rescue experience? **YES / NO**

If yes, please fill out the information requested below. Please be sure to include copies of any training certificates you have received when turning in your application.

Fire Company / Department: _____
Address: _____
Contact: _____ **Phone Number:** _____

Please list any relevant training or experience you possess that you feel would be beneficial to the Brigade, eg: first aid, MFR, Level 1 FF, air brake certified, etc).

Please list any special skills or abilities that you possess which you feel would be beneficial to the Brigade.

Education

College / University : _____
Degree/Diploma _____

Technical School _____
Degree/Diploma _____

High School _____
Highest Grade Completed: _____

Employment

Please list past and present employers, starting with the most recent:

Company: _____ **Years employed:** _____
Position: _____ **Address:** _____
Phone: _____

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Position: _____ **Address:** _____
Phone: _____

Personal References

Please provide three character references we may contact (not former employers or relatives)

Name: _____ **Address:** _____
Phone Number: _____
Relationship: _____

Name: _____ **Address:** _____
Phone Number: _____
Occupation: _____

Name: _____ **Address:** _____
Phone Number: _____
Occupation: _____

Contact Information in case of Emergency

Name: _____ **Phone Number:** _____
Relationship: _____

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Relationship: _____

Onslow Belmont Fire Brigade offers opportunities for members to participate in Committees and activities apart from our regular trainings and meetings. Each Committee is specific to a particular function of the Brigade. Please indicate which, if any, of the following committees and/or activities might be of interest to you:

- Building:** responsible for maintenance and repairs to the fire hall structure
- Training:** responsible to coordinate and arrange all training for the Brigade
- Clothing:** coordinates purchase of all Brigade clothing, bunker gear, helmets, etc
- Accountability:** emergency scene safety
- Fire Prevention:** promotes fire safety throughout the local community, schools, etc
- Secretary:** maintains records of Brigade meetings as well as correspondence and mailings
- Treasurer:** accountable for all Brigade funds, bank accounts, budget, etc
- Equipment:** responsible for maintenance of fire trucks and miscellaneous equipment in the fire hall
- Membership:** recruiting, anniversaries, and recommendations for new members
- Radios and Alarms:** this committee looks after all pagers, radios and communication equipment
- Steward:** organizes Brigade social activities and supplies food and beverages for major emergencies
- Sports:** the Brigade takes part in various sports activities throughout the Maritime Provinces, including: slow pitch, curling, darts, bowling, golf, washer toss, etc.
- Sick and Visiting:** provides cards, flowers and food baskets to members or family members with sickness or death in the family
- Publicity:** publishes Brigade newsletter, corresponds with radio, newspapers, etc
- Medical First Response:** maintains medical supplies and coordinates training. Liaison with EHS
- SCBA:** maintains air compressor and all equipment and records associated with our self contained breathing apparatus

Statement of Understandings and Authorizations

I hereby apply for membership in Onslow Belmont Fire Brigade (the Brigade) and, if accepted for membership, I will comply with the constitution, bylaws, rules, standard operating guidelines, and the conduct expected of Brigade members. I authorize the Brigade to investigate the statements made in this application and I understand that an investigation of these statements may be made, including but not limited to, a criminal records check. I understand that omitting or falsifying information in this application or any subsequent interview connected with this application may result in denial of membership or expulsion from the Brigade.

I hereby authorize the Brigade to contact the persons, organizations and companies listed above for the purpose of obtaining reference information, including information contained in my personnel file. These persons are authorized to disclose such information.

Signature of Applicant: _____

Printed Name: _____ Date: _____

Parent or Guardian Signature for Junior Applicants: _____

Do not write below this line

Membership Committee Processing Record

Date application was received: _____

Date criminal record check was completed: _____

Date driver's abstract was completed: _____

Recommended for membership: **YES / NO.**

If **YES**, date of membership vote: _____

INSTRUCTIONS to COMPLETE FORMS: *Read all forms carefully and fully. Print clearly*

1. **Consent For Release of Police Information (RCMP form 6388e):**
 - i. This form can be picked up at the RCMP Colchester County Detachment at 283 Pictou Road, Bible Hill and completed there. RCMP personnel will review and assist with questions.
 - ii. You will need identification to complete the form.
 - iii. On the form in Section 2, the organization is: Onslow Belmont Fire Brigade, 12355 Highway 2, Lower Onslow, Nova Scotia, B0M 1C0.
 - iv. Leave the completed form with RCMP. They will do the background check and return the form in approximately a week. RCMP will advise.
 - v. Once you pick up the form from RCMP, return it to the OBFB Chief or Deputy Chief.

2. **Child Abuse Register, Request for Search(Form A)**
 - i. The on-line form can be found by searching “Nova Scotia Child Abuse Registry” or at the following link: <https://beta.novascotia.ca/apply-child-abuse-register-search>
 - ii. Return this confirmation document to the Chief or Deputy Chief.

RETURNED CRIMINAL RECORD CHECK

If your Consent for Release of Police Information form has come back as “**May or may not have a criminal conviction and / or a criminal matter(s) before the courts**”, you must provide the information requested in item one (1) below if you wish to continue with your membership process. Information from item two (2) may also be requested.

1. A written letter stating the following:
 - Charges that you were charged with;
 - What fines or jail time was served;
 - What dates these events took place;
 - What have you done to rectify the situation.

2. A record of Conviction - you must go to the RCMP and request a record of conviction. They will require you to submit your fingerprints (possible \$ charge for this) for verification. This process can take up to 3 months.

If you do have to proceed through the RCMP via fingerprints to obtain your record of conviction, you may forward a letter (item 1) also stating that you have gone through the process of obtaining your Record of Conviction and that this is in process.

Failure to supply the Onslow Belmont Fire Brigade with the above information within seven (7) calendar days may result in **denial of your application for membership in the Onslow Belmont Fire Brigade.**

If you have any questions, feel free to contact any member of Membership Committee or Senior Officer of the Brigade.

Revised October 2023